



BAR COUNCIL OF KERALA

Bar Council Bhavan, High Court Campus, Ernakulam, Ph:04842394195
(Statutory Body Constituted under the Advocates Act, 1961)

APPLICATION FOR APPOINTMENT AS SECRETARY

Affix recent
passport size
photograph

1.Name of the applicant

(In Block Letters)

: -----

2 Name of Father/Husband

: -----

3. Age & date of Birth

: -----

4.Address with Pincode

: -----

5.Office address with Pincode

: -----

6.Contact No.: (Mandatory) : -----

6(a) Whatsapp No.(Mandatory) : -----

7. Email id:-(Mandatory) : -----

8.Nationality : -----

9.Gender : -----

10.Religion & Caste : -----

11. Qualifications/ Eligibility

a) Essential

i) Whether a Citizen of India : Yes No

(If yes, produce Aadhaar card/ Election ID card or Valid Indian Passport)

ii) Whether an Advocate having completed 10 years of standing at the Bar: Yes No

(If yes, produce enrolment certificate and certificate from the president of the bar association in which the applicant is a member showing he/ she has 10 years of active practice)

(b) Desirable qualifications

(i) Proficiency in computer operations including accounting: Yes No

(if yes, give the details with supporting documents)

(ii) Proficiency in drafting & communication in English & Malayalam: Yes No

(if yes, give the details with supporting documents)

(iii) Experience in office management/ administration, computer operations,

accounting) : Yes No (if yes, give the details with supporting documents)

12. Whether more than 50 years of age as on 31-07-2024: Yes No

(if no, give the details with supporting documents)

13. Enrolment No. & Date of enrolment : -----

14. Place of Practice : -----

15. Name of Bar Association ; -----

16. Membership No. of Bar Association : -----

17. Total years of practice : -----
(excluding suspension period if any)

18. Field of practice/specialisation:- : -----
(Civil, Criminal, Revenue, Consumer, Service)

19. Whether the applicant, after enrolment, has joined any Government/Semi Government or Private Service or any other kind of service, if so give details-----

20. Whether the applicant, after enrolment, has joined any business as a full partner/sleeping partner, if so give details-----

21. Whether the applicant, after enrolment, has incurred any disqualification as mentioned in Section 24A of the Advocates Act, if so give details-----

22. Whether the applicant, at present, is facing any disciplinary proceedings/convicted in any Criminal proceedings, if so give details-----

23. Whether you have submitted application for COP or declaration form (whichever is applicable) to the Bar Council of Kerala :- Yes/ No(if yes give the details with supporting documents)

24. Details for payment of application fee:

Demand Draft No. :-----

Date of remittance :-----

Bank of remittance :-----

25. Any other information relevant for your candidature: -----

I hereby declare that the information furnished is true and correct and that nothing is false and nothing material has been concealed. I am enclosing the original demand draft of Rs.2500/- towards application fee and self attested true copies of all the certificates along with the application form.

Date:

Signature of the Applicant

Place:

Certificate

The Bar Association hereby certify that the applicant is a member of this Bar Association.

Bar Association seal

President/Secretary